**General Practice Team of the Year**

This award seeks to recognise a multidisciplinary team that has had a positive impact on improving the patient experience and care given, in their practice and/or their local area. A successful application will outline how the team made these changes for improvement, how they implemented the initiative or project, and the positive impact that has resulted. The ‘Team’ may work together physically (i.e. within a practice or PCN) or be linked in a project at a regional or national level.

*Applications may demonstrate all or some of the below:*

* Examples of effective team working and staff motivation that has achieved tangible change within their practice and/or their local area.
* Evidence of changing ways of working to free up staff time, enabling them to improve services.
* Successful implementation of a new service with supporting evidence of its impact.
* How the team has developed their skill mix to meet patient demand, for example through improved patient access, improving time management, or enhancing the range of services being offered to patients.
* How the team have made outstanding improvements to access and continuity of care.
* Overcoming challenges such as funding cuts or staff turnover.

*Criteria that judges will be marking against:*

* Evidence of strong teamwork and cohesive working. The ‘team’ may be a physical team such as a practice or ‘virtual team’ working across services/practices.
* Clear objectives for quality improvement which address a specific clinical or workforce need.
* Measurable data collection and analysis, showing measured benefits for the patients and/or their care, such as clinical outcomes or time released.
* Evidence of innovation such as new ways of working, integrating new roles, or working across organisational boundaries.
* Evidence that efforts have been taken to role out learning from this team to a wider geography either by expansion or knowledge sharing.

*Form continues overleaf*

***Please refrain from including patients’ names or personal details in your entry***

***Please fill in the boxes***

***Part 1 - Overview***

1. Please complete how the team would like to be written/labelled on screen and in printed materials should they be shortlisted
2. Please give an overview of why this team deserves to win the General Practice Team of the Year award. (200 words max)

*Please note, we may use this overview statement on the night of the Awards and in editorial write ups should they be shortlisted.*

***Part 2 - Evidence***

1. Describe how the team’s work has directly benefitted patients, service users and/or staff. (300 words max)

1. Are there any specific examples of processes, best practice or innovation that underpins why this team has been nominated? (600 words max)
2. Please share any information on next steps for the team. (300 words)
3. Please include any testimonials from patients, colleagues, or others that support this entry. **Please make sure testimonials are anonymised**. (300 words max)
4. Please include any additional comments or attach any supporting documents. Supporting documents can include graphs, flow charts, tables, etc.

**Please note, Supporting Documents are limited to two files**